

SEO/ADM/861/4/2018
Embassy of India
Seoul

TENDER NOTICE

Subject: INVITATION OF BIDS FOR Re-modeling of the basement floor and demolition of a wall at 4th floor of the Embassy building.

Place OF WORK:

EMBASSY OF INDIA, 101, DOKSEODANG-ro, YONGSAN-gu, SEOUL

1. The Embassy of India, Seoul invites sealed quotations from reputed firms for Re-modeling of the office space at the basement Floor of the Embassy of India building, as per scope of work given below:

2. The scope of work is as under:

The agency will be responsible for re-structuring by demolishing/reconstruction of walls for remodeling the office space into following:

(i) Office rooms for Head of Wing, junior officers and three staff members.

(ii) Creation of Visitor's area

(iii) up-liftment of toilet

(iv) Demolition of a wall at 4th floor

3. Eligibility Criteria:

(a) The firm should possess all the necessary registration and certificates required under local regulations.

(b) The firm should have minimum 5 years of work experience in the similar field.

4. While submitting estimates, firms may also provide their company

profile as well as the details of similar work done previously.

5. Price quoted should be on an all-inclusive basis and shall include the cost of all services, personnel, material, transportation, rentals taxes, consumables, labour, VAT, insurance of its workers etc.
6. Defects liability period shall be 180 days from date of practical completion of work. Contractor shall be bound to remove/rectify/replace any defects/defective work which is noticed during defects liability period at his own risk and own risk and cost.
7. Performance Bank Guarantee(PBG): Performance guarantee @5% of contract amount in the form of Bank Guarantee shall be deposited within 15 days of issue of Letter of intent. Letter of award of work shall be issued on receipt of performance guarantee. The performance guarantee shall be released on record of satisfactory practical completion of work.
8. Period of completion of work is 10 days from the date of award of the contract.
9. Retention money: - Retention money @5% of contract amount from each bill for payment shall be deducted. 50% of retention money shall be released on record of practical completion of the work.
10. Workmen compensation policy:- a suitable Workmen Compensation policy as per prevailing local practice/local laws shall be obtained by contractor at his own expenses before commencement of work. Mission shall be indemnified from any mishaps/accident at site.
11. The Embassy of India would not be responsible for any dues other than the agreed contract amount.
12. No escalation in rate due to delay in works shall be admissible.
13. Interested firms may like to send their representative to the Embassy on all working days from Monday to Friday to inspect the premises and examine the actual scope of work before submitting their quotes. Contact person - Mr. Inderjeet Singh Kala, Attache(Administration), telephone No. 02-3785-0111.

14. The Embassy of India, Seoul reserves the right to reject all or any bids without assigning any reasons thereof.

15. The quotation may be sent physically or by courier in sealed envelopes **on or before 1500 hrs. on Monday, June 25, 2018** clearly mentioning on the envelop *"Quotation for re-modeling of basement floor"* along with company details and it should addressed to:

Head of Chancery
Embassy of India
101, Dokseodang-ro, Yongsan-gu
Seoul, Republic of Korea

16. The bids will be opened on the same day on **Monday, June 25, 2018 at 1600 hrs.** at Embassy of India, 101, Dokseodang-ro, Yongsan-gu, Seoul, Republic of Korea.



(Satish Kumar Sivan)

Deputy Chief of Mission & Head of chancery
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