

SEO/COM/202/6/2014

**EMBASSY OF INDIA
SEOUL**

Request for Bids by 1 March 2016 - last date

10 February 2016

Subject: Bids for making promotional gift of 'Make in India' initiative

1. Bids are invited for designing, making and gift packing of following promotional gifts as details given below.

Item	Details
Designing & Producing	
-Leather business card case -Lapel pin -Indian tea -Necktie pin -Make in India booklet * Total 200 boxes of gifts; each box of these should contain the 5 items above.	-All the items should have designs which can promote 'Make in India' initiative. It should be promotional gifts for corporate gifting. -Logos & pictures to be identical to 'Make in India' as given in the 'Make in India' website. -Lapel pin should be flags of both RoK& India -High quality Indian tea, neatly packaged as part of the gift set - Leather business card case and Necktie pin should have 'Make in India' lion logo on it. -Make in India booklet should be printed in color. (details will be sent separately on inquiry)
Gift Packing	
All the items should be packed in a box, gift wrapped.	

2. Bids should be submitted physically or by email /courier/ post latest by 1 March 2016

3. Bidders should quote for all the scope of work altogether. Designing, producing and packing should be done from one company.
4. Price quoted should be on an all-inclusive basis and shall include the cost of all services, personnel, material, transportation, delivery, etc. Inclusion/exclusion of VAT and other levies/taxes, where applicable, should be clearly specified.
5. Quotations should remain valid for acceptance for 30 days from date of closing without any price escalation for whatever reasons.
6. The bids would be evaluated for the whole scope of work. Bidders who have the lowest quotation for the whole part of the work would be awarded.
7. Once the tender is awarded, the winning bidder[s] will have to complete the awarded jobs [s] within a month.
8. The winning bidder will also be required to supply the finished products at the Embassy premises.
9. Bid may be submitted physically or by email /courier/ post latest by 1700hrs on 1 March 2016

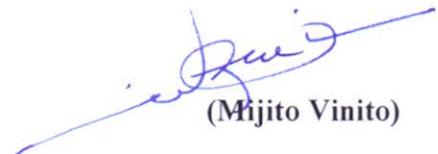
Second Secretary (Commercial)

Embassy of India

101, Hannamdong, Dokseodang-ro, Yongsangu,

Seoul, Korea (140-885)

Email: com.seoul@mea.gov.in



(Mijito Vinito)

Second Secretary, Commercial

10 February, 2016